



FIRST THINGS FIRST

The right system for bright futures

Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council

Meeting Minutes September 16, 2010

Call to Order/Pledge of Allegiance/Introductions

The Regular Meeting of the First Things First Cochise Regional Partnership Council was held on Thursday, September 16, 2010 at 1:00 p.m. at Willcox City Hall, Willcox, AZ 85643.

Council Members Present:

Ana Bae, Marge Dailey, Mario Gonzales, Renae Humburg, Melodi Polach, Jane Strain and Michael Vetter

Council Members Absent:

David Howe, Ginger Ryan and Nancy-Jean Welker

Others Present:

Melissa Avant, Cristal Martin, Marcela Polo, Andrea McKee, Priscilla Whitlock-Coates and Pam Patt

Vice Chair Vetter welcomed everyone and called the meeting to order at approximately 1:10 p.m.

Approval of Minutes

A motion was made by Member Humburg to approve the minutes of the August 19, 2010 Regular Meeting. Member Polach seconded the motion. Seeing no objections, the minutes will be posted as published.

Call to the Public

There was no response to Call to the Public

Discussion and Possible Approval of Governance Policy

Member Humburg moved that the Cochise Regional Partnership Council approve the Governance Policy, removing the last paragraph of Conflict of Interest 1-102. Member Polach seconded the motion. Motion carried 6:0

Discussion and Possible Approval of SFY 2011 Agreements

This item was moved behind Discussion and Possible Approval of SFY 2011 Communication Allocation.

Discussion and Possible Approval of SFY 2011 Communication Allocation

Melissa Avant, Regional Coordinator, Cochise Regional Partnership Council, spoke to the Regional Council about the 2011 Communications Allocation. A communications consultant was hired, but was not able to stay on. Ms. Avant provided the Regional Council a handout and recommended that the money from objective three used to hire a consultant be placed in objective four to be used for educational materials for parents. Examples of materials are the Recipes for Learning, Kid Basics and Grocery Store Tip Pads from Born Learning. The Regional Council discussed the Moses Anshell fee and the benefits of the parent educational materials. With the allocation of \$18,000 the subsequent materials and quantities could be purchased:

1. Recipes for Learning – 200
2. Kid Basics – 1,000
3. Grocery Store Tip Pad – 1,000

Member Bae moved that the Cochise Regional Partnership Council move \$18,000 from objective 3 to objective 4; purchasing Born Learning Materials for parent education. Member Dailey seconded the motion.

Motion carried 7:0

Discussion and Possible Approval of SFY 2011 Agreements

Member Bae declared a conflict of interest and recused herself.

Ms. Avant discussed meetings held with the Cochise County Health Department and the University of Arizona for a government to government for Oral Health. The University of Arizona agreed to the scope of work outlined by the First Things First Cochise Regional Partnership Council. The University of Arizona proposed the First Smiles Program. Through the agreement the University of Arizona proposed a subcontract with the Cochise County Health Department for services and outreach. General Dental and Chiricahua Community Health Clinics will be referral sites for children needing more than low tech interventions. The Regional Council discussed the need for specific information in the agreement concerning numbers of children referred, varnishes and education, the need for quantitative and qualitative data and exit surveys.

Member Strain moved that the Cochise Regional Partnership Council approve oral health as a government to government agreement with the University of Arizona Cooperative Extension, in the amount of \$190,000 removing the subcontract with the Cochise County Health Department for State Fiscal Year 2011, with the understanding the University of Arizona will track outcomes and that the evaluative portion is detailed and demonstrates the outcomes intended by the Cochise Regional Partnership Council. Member Dailey seconded the motion.

Motion carried 6:0

Ms. Avant discussed government to government agreement for Health and Nutrition. The University of Arizona agreed to the scope of work outlined by the First Things First Cochise Regional Partnership Council. The University of Arizona proposed the Healthy Homes – Healthy Kids program. The University of Arizona proposed a subcontract with Chiricahua Community Health Clinics to follow an at risk subgroup in the rural communities of Bisbee, Douglas and Elfrida.

Member Polach moved that the Cochise Regional Partnership Council approve Health and Nutrition as a government to government agreement with the University of Arizona Cooperative Extension, in the

amount of \$168,552, for State Fiscal Year 2011. Member Strain seconded the motion. The Regional Council discussed the benefits of following a target group for valuable data.
Motion carried 6:0

Coordinator's Report

Melissa Avant, Regional Coordinator, provided the Regional Council with handouts detailing the FY2011 funding allocations and discussed the budget revisions that are a result of the declining revenue source of tobacco tax. Ms. Avant discussed the estimated changes for the fiscal year 2012 funding plan and stressed the importance of the upcoming work sessions to maintain the priorities of First Things First.

Ms. Avant discussed the upcoming 2012 funding plan work sessions. The Regional Council provided the following dates:

| Work Session | Date | Time | Location | Members Attending |
|------------------------------|-----------------------------|------------------|------------------------------|---|
| Professional Development | Friday, October 8, 2010 | 10 a.m. – 3 p.m. | Sierra Vista Regional Office | Ana Bae, Marge Dailey, Renae Humburg, Melodi Polach, Jane Strain |
| Quality & Access | Tuesday, October 12, 2010 | 10 a.m. – 3 p.m. | Sierra Vista Regional Office | Ana Bae, Renae Humburg, Melodi Polach, Jane Strain |
| Family Support | Wednesday, October 13, 2010 | 10 a.m. – 3 p.m. | Sierra Vista Regional Office | Marge Dailey, Renae Humburg, Jane Strain, Michael Vetter |
| Health | Tuesday, October 26, 2010 | 10 a.m. – 3 p.m. | Sierra Vista Regional Office | Melodi Polach, Jane Strain |
| Communication & Coordination | Friday, November 5, 2010 | 10 a.m. – 3 p.m. | Sierra Vista Regional Office | Ana Bae, Marge Dailey, Renae Humburg, Jane Strain, Michael Vetter |
| Evaluation & Template Review | Friday, November 12, 2010 | 10 a.m. – 3 p.m. | Sierra Vista Regional Office | Ana Bae, Renae Humburg, Melodi Polach, Jane, Strain, Michael Vetter |

Ms. Avant provided fact sheets on the Cochise County communities to the Regional Council.

Announcements

Next regular meeting: October 21, 2010. Douglas, AZ. Location - TBA.

Member Bae shared with the Regional Council the various community talks she has had in the Benson area.

The Big Check Tour will be in Sierra Vista at Carmichael Elementary School on Monday, October 4, 2010.

Member Polach shared that September is National Recovery Month and, in celebration, Southeastern Arizona Behavioral Health Services will host an eco-friendly balloon release on September 30, 2010 at 6:00 p.m.

The Regional Council discussed the First Things First Summit in Mesa, AZ and what a positive experience it was.

The State Board meeting will be held in Sierra Vista on December 6th and 7th. Location - TBA

Adjournment

There being no further discussion, Vice Chair Vetter adjourned the meeting at 3:15 p.m.

Dated this 21st day of Oct, 2010.

Submitted By: Cristal Martin
Administrative Assistant

Approved By: David Howe
Chair, David Howe